



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE

November 15, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

34 November 15, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT
PUBLIC BUILDINGS CORE SERVICES AREA
AGRICULTURAL COMMISSIONER/WEIGHTS & MEASURES
SOUTH GATE VEHICLE SHELTER EXPANSION PROJECT
APPROVE CAPITAL PROJECT AND BUDGET
ADOPT, ADVERTISE, AND AWARD
SPECS. 7342; CAPITAL PROJECT NO. 69996
(SUPERVISORIAL DISTRICT 1)
(3 VOTES)**

SUBJECT

Approval of the recommended actions will find the proposed Agricultural Commissioner/Weights & Measures South Gate Vehicle Shelter Expansion project exempt from the California Environmental Quality Act, approve the capital project and budget, adopt plans and specifications, allow advertising for construction bids, and authorize the Director of Public Works or her designee to award and execute a construction contract to deliver the project for the Agricultural Commissioner/Weights & Measures Department.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Agricultural Commissioner/Weights & Measures South Gate Vehicle Shelter Expansion project exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Approve the proposed Agricultural Commissioner/Weights & Measures South Gate Vehicle Shelter Expansion project, Capital Project No. 69996, with a total project budget of \$1,625,000.

BIDS: December 20, 2016 at 10:45 a.m.

3. Adopt plans and specifications that are on file with the Department of Public Works for construction of the Agricultural Commissioner/Weights & Measures South Gate Vehicle Shelter Expansion project.
4. Instruct the Executive Officer of the Board to advertise the project for bids to be received and opened on December 20, 2016, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
5. Authorize the Director of Public Works or her designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$2,000 not-to-exceed amount funded by the existing project funds.
6. Delegate to the Director of Public Works or her designee the authority to make a determination that a bid is nonresponsive and to reject a bid on that basis, to award to the next lowest responsive and responsible bidder, to waive inconsequential and non-material deficiencies in bids submitted, and to determine, in accordance with the applicable contract and bid documents, whether the apparent lowest responsive and responsible bidder has timely prepared a satisfactory baseline construction schedule and satisfied all conditions for contract award. Upon such determination, authorize the Director of Public Works or her designee to award and execute the construction contract, in the form previously approved by County Counsel, to the apparent lowest responsive and responsible bidder if the low bid can be awarded within the approved total project budget, to establish the effective date of the contract upon receipt by Public Works of acceptable performance and payment bonds and evidence of required contractor insurance, and to take all other actions necessary and appropriate to deliver the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Agricultural Commissioner/Weights & Measures (ACWM) South Gate Vehicle Shelter Expansion project exempt from the California Environmental Quality Act (CEQA), approve the proposed project and budget, adopt plans and specifications, allow advertising for construction bids, and authorize the Director of Public Works or her designee to award and execute a construction contract to deliver the project for the ACWM Department.

Project Description and Background

As part of its operations and functions, the ACWM department utilizes service vehicles equipped with sensitive calibrated test weighing and measuring equipment that is susceptible to environmental conditions, such as heat and precipitation that can have a negative effect on their accuracy. The proposed project will provide new vehicle shelters and storage facilities at the ACWM South Gate facility located at 11012 Garfield Avenue in the City of South Gate to provide better protection for the service vehicles and measuring equipment from the elements.

The proposed project will consist of construction of a 2,220-square-foot vehicle shelter with a height clearance of 14 feet to accommodate six large service weighing and measuring test vehicles; a second 2,740-square-foot vehicle shelter with a dual height clearance of 14 feet to store two large service weighing and measuring test vehicles and a height clearance of 8 feet to store 12 standard specialized weighing and measuring test vehicles; installation of two 320-square-foot pre-fabricated metal storage containers to provide secure storage of measuring apparatus and supplies; and associated site improvements, including minor earthwork and grading for the new structures, asphalt

pavement resurfacing and restriping, yard security lighting, signage, utility relocations and upgrades, and low impact development drainage and landscaping improvements. In addition, an existing 900-square-foot dilapidated metal storage structure will be demolished and removed to make room for one of the new vehicle shelters and the two new storage containers.

The proposed project is being managed by the Department of Public Works. Public Works completed the design using a Board-approved, as-needed consultant, and construction of the improvements will be completed using the County's competitive low-bid process.

Plans and specifications for the project have been completed and Public Works is recommending that the Board adopt and advertise these documents for construction bids as required under the Public Contract Code.

In order to expedite construction of the proposed project, it is recommended that the Board authorize the Director of Public Works or her designee to award and execute a construction contract with the lowest responsive and responsible bidder if the low bid can be awarded within the approved total budget.

The proposed consultant services agreement requires the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specification.

The construction of the improvements is scheduled to begin in March 2017 and will be substantially completed by October 2017.

Green Building/Sustainable Design Program

The project is not subject to the Countywide Energy and Environmental Policy adopted by the Board on January 16, 2007, since it involves construction of new structures each less than 10,000 gross square feet in size. However, the project supports the Board's Policy for Green Building/Sustainable Design Program by incorporating an underground infiltration system in the parking lot area as part of the drainage improvements to capture, filter, and percolate storm water runoff onsite.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Services Delivery (Goal 3). These recommended actions support the Strategic Plan by investing in public infrastructure that will maximize the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public services.

FISCAL IMPACT/FINANCING

The total proposed project cost is \$1,625,000 and includes plans and specifications, construction, consultant services, miscellaneous expenditures and change order contingency of \$141,450.

The proposed project is fully funded with prior year net County cost. Sufficient appropriation is available in the Fiscal Year 2016-17 Capital Projects/Refurbishment Budget, under Capital Project No. 69996, to fully fund the proposed project.

Operating Budget Impact

The ACWM department does not anticipate any one-time, start-up costs or an increase in ongoing maintenance and operational costs as a result of the project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Arts Policy amended on August 11, 2015, the proposed project budget includes 1 percent of the design and construction costs to be allocated to the Civic Art Fund (\$10,508).

In accordance with the Board's consolidated Local and Targeted Worker Hire Policy adopted on September 6, 2016, the project will include a best efforts goal that at least 30 percent of the total California craft worker hours for construction of the project be performed by Local Residents using the established two-tier classification for Local Residents. First preference (Tier 1) will be given to qualified workers residing within the County in zip codes within a 5-mile radius of the project, and where the average percentage of households living below 200 percent of the Federal Poverty Level (FPL) is greater than the County average for such households; and second preference (Tier 2) will be given to qualified workers residing within the County in any zip code where the average percentage of households living below 200 percent of the FPL is greater than the County average for such households. A "Targeted Worker" component will not be included as part of the project.

A standard construction contract will be used that contains terms and conditions supporting the Board's ordinances and policies, including but not limited to, the County's Greater Avenues for Independence and General Relief Opportunities for Work Programs, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Contractor Employee Jury Service Program, and the Los Angeles County's Child Support Compliance Program.

The plans and specifications include the contractual provisions and material requirements necessary for the project and are on file with Public Works Contracts and Business Affairs Division.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt from CEQA. It consists of demolishing an existing metal storage structure, constructing two new vehicle shelters, installing two pre-fabricated metal storage containers, and associated site improvements at the existing ACWM South Gate facility.

The proposed project is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets criteria set forth in Sections 15301(a), (d), (f), (h) and (l); 15302(b); 15303(c), (d), and (e); 15304(a) and (b); and 15311(a) and (b) of the State CEQA Guidelines and Classes 1 (d), (g)(3), (h), and (l); 2(a); 3(b) and (d); 4(a) and (c); and 11(b), (c), and (d) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. The project includes minor alterations of existing facilities, replacement or reconstruction of existing facilities, construction of new small facilities and accessory structures, and minor alterations to land. The project involves negligible or no expansion of an existing use, replacement structures will have substantially the same purpose and capacity, and no healthy trees will be removed. Additionally, the project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the proposed project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

Advertising for construction bids will be in accordance with the enclosed County's standard Instruction Sheet for Publishing Legal Advertisements.

As requested by the Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with Us" website.

Participation by Community Business Enterprises (CBE) in the project is encouraged through Public Works' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of the recommended actions will have no impact on current County services or projects. The facility will remain operational during construction of the improvements.

CONCLUSION

Please return one adopted copy of this Board letter to the Department of Public Works, Project Management Division I.

Respectfully submitted,



GAIL FARBER

Director

GF:GG:mae

Enclosures

c: Agricultural Commissioner/Weights & Measures
Arts Commission
Chief Executive Office (Capital
ProgramsDivision)
County Counsel
Executive Office

November 15, 2016

**CONSTRUCTION CONTRACT
AGRICULTURAL COMMISSIONER/WEIGHTS & MEASURES
SOUTH GATE VEHICLE SHELTER EXPANSION PROJECT
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SPECS. 7342; CAPITAL PROJECT NO. 69996**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for 2 weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Department of Public Works Contracts and Business Affairs Division, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC FEE</u>	<u>DATE OF BID OPENING</u>
1	7342	Agricultural Commissioner/ Weights & Measures South Gate Vehicle Shelter Expansion Project 11012 Garfield Avenue South Gate, CA 90280	\$50	December 20, 2016

Copies of the project manual and drawings may be downloaded free of charge from the County of Los Angeles, Department of Public Works website (<http://dpw.lacounty.gov/go/constructioncontracts>), or may be purchased for the fee stated above at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine, Alhambra, California 91803. For bid information, please contact Mr. David Asato of Contracts and Business Affairs Division at (626) 458-2586. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by the Department of Public Works at 11:00 a.m. on this date in the conference rooms at 900 South Fremont Avenue, Alhambra, California 91803.

This project requires the general contractor firm to possess a B license classification at the time of bid.

The general contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the project in accordance with Labor Code Section 1770. Copies of the prevailing rate per diem wages are on file at the Department of Public Works, which shall be made available to any interested party upon request.

PREBID CONFERENCE

The Department of Public Works Project Management Division I will hold a prebid conference at 2 p.m., on December 1, 2016, at the project site, 11012 Garfield Avenue, South Gate, CA 90280, to provide information on the scope of work and answer basic questions from the potential bidders. Detailed questions or additional information must be submitted in writing to Mr. David Asato with the Department of Public Works Contracts and Business Affairs Division at Fax No. (626) 979-5311 or you may contact him at (626) 458-2586

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5:00 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference [PJ-I].

November 15, 2016

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Individuos que requieran acomodamiento razonable accessible pueden solicitar materiales escritos en formatos alternativos, acomodamiento fisico accesible, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental del Acto de Americanos con Incapacidades al (626) 458-4081, de 7:30 a.m. a 5:00 p.m., Lunes a Jueves (excluyendo días festivos). Personas sordas o con problemas auditivos pueden comunicarse primero marcando al Servicio de Difusión de California al 7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuando se haga una petición razonable para acomodo, por favor mencione **[PJ-I]**.

By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated November 15, 2016.

Specs. 7342 LORI GLASGOW, EXECUTIVE OFFICER
 OF THE BOARD OF SUPERVISORS
 OF THE COUNTY OF LOS ANGELES